

CONFIDENTIAL*Mailed 7/20/62
75-02, Head gtrs*

20 July 1962

25X1 ATTH : DD/S
SPA-DD/S [redacted]
CIA Records Administration Officer

Secure Areas

1. The following reply is submitted in accordance with your request of 12 July 1962, Subject: Secure Areas.

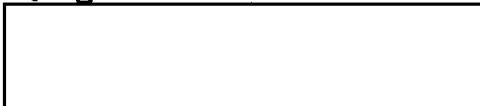
2. The areas involved are 5D-49 (DDP/FE), and 5F-38 (DDI/OSI). In reviewing the OSI area, 5F-38, we determined that the extension of a secure area, presently limited to 5F-46, would not substantially affect Records Management practices. It appears that the prime purpose of this extension is to obtain additional room for Sinit Booths.

3. In the DDP/FE requests, securing of Room 5F-49, it appears that their main object is to alleviate the tasks of placing cables (current days work) in safes at end of day, securing these safes and then reopening and taking these cables out the next morning.

4. As there are three analysts working with the cables and each has a 2-drawer safe as part of his desk, I fail to see that this opening and closing of safes is a real burden.

*7/20/62*

Distirbution:
Orig -addressee



1 - RMS File (Rec Mgmt 3-3-3, Shelf File Equipment)

DDS/RAO/RS&DB/[redacted] rms (20 July 1962)

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